



## **RECREATION ASSISTANT / ACTIVITY AIDE**

### **POSITION OVERVIEW:**

Reporting to the Recreation Therapist/Coordinator, the Recreation Assistant is responsible for the delivery of social, recreational and therapeutic programs that support the cognitive stimulation and functional levels within the five domains: cognitive, physical, emotional, spiritual and social. The Recreation Assistant is supportive of achieving program goals for the specialized populations, and within the Social Model of Care utilizing the person-centered approach.

**POSITION TYPE:** CASUAL / ON-CALL

**LOCATIONS:** COQUITLAM AND PORT COQUITLAM

### **DUTIES AND RESPONSIBILITIES: (includes but not limited to)**

- Delivers programs relevant to the needs, abilities, interests and choices of the residents within the specified program area and as identified on the care plan. Ensures programming is appropriate to the needs, interests and functional abilities of a changing resident population. Respects and promotes the dignity and individuality of each resident by recognizing them as whole individuals with unique cultural, spiritual and psychosocial needs;
- Participates as a member of the program team, makes recommendations related to programming, and reports on resident participation, achievements, and level of perceived enjoyment. Supports programming by working with community groups and organizations to secure varied entertainment and coordinate visits to the community at large as directed;
- Facilitates, encourages and supports resident participation in a variety of activities and therapeutic programs. Adjusts program delivery to the functional level of participants to enhance enjoyment and opportunities for success. Provides leadership and direction to program staff and volunteers involved in the provision of social and recreational services;
- Conducts resident activity programs including arts and crafts, music, woodworking, cooking, gardening, and physical exercise as directed; sets up and organizes supplies and equipment for activity projects; demonstrates the techniques of related activities for residents; oversees resident activities and documents participation observations;
- Participates in the development and preparation of communications tools such as newsletters, posters, notices and activity schedules designed to provide residents with information related to recreational activities and special events;

- Supports programming and fundraising efforts by assisting with coordination of all aspects of the volunteer program including volunteer recruitment, orientation and evaluation; and
- Attends in-service education in order to keep up to date and informed of current trends. Participates in program planning and quality improvement activities that measure performance against program goals and objectives.

**QUALIFICATIONS AND SKILLS:**

Completion of a recognized Recreation Assistant Program or equivalent credential;

Skilled in the delivery of social/recreational programs that respond to the needs, functional ability, interests and choices of residents;

Demonstrates a genuine interest in and concern for the well-being of seniors and committed to the provision of services through a social model of care;

Solid understanding of the program intent and philosophy;

Demonstrated success working in a team environment;

Able to organize and deliver programs effectively;

Fluent in English, able to communicate effectively both verbally and in writing;

Computer literate;

Valid First Aid & CPR Level C certificate or equivalent;

WHMIS, Food Safe Level 1, and Serving It Right certifications;

Violence Prevention certification;

Ability to operate related equipment;

Physical ability to carry out the duties of the position.

**\*TO APPLY FOR THIS POSITION, PLEASE EMAIL YOUR COVER LETTER AND RESUME TO:  
[humanresources@srenterprises.ca](mailto:humanresources@srenterprises.ca)**

**THANK YOU FOR YOUR INTEREST IN OUR COMPANY!**